

October 13, 2022, Regular Board Meeting

7:30 – 9:00 AM

Minutes – Board Meeting (held via teleconference and in person)

Attendance

S3R3 Solutions Members physically present: Al French, Johnnie Perkins, Scott Simmons

S3R3 Solutions Members present via teleconference: Breean Beggs, Greg Birchell, Larry Krauter

S3R3 Solutions Members absent: None

S3R3 Solutions Staff physically present: Karen Corkins, Project Manager, Gerry Gemmill, Interim Executive Director, Sueann Herkel, Executive Assistant, Taudd Hume, Legal Counsel

S3R3 Solutions Staff present via teleconference: None

Guests physically present: Vince Barthels

Guests present via teleconference: Marcia Davis, Stacy Engstrom-Glubrecht, Paul Fent, Becca McClean, Steve McDonald, Katherine Miller, Ariane Schmidt, Alex Sylvain

Meeting called to order 7:32 AM

Welcome and Introductions:

Board Chair Larry Krauter requested because he is physically absent that Board Vice Chair Al French chair the meeting. Board Vice Chair Al French requested a roll call, quorum present.

Public Comment/Courtesy of the Floor:

Public Comment was requested by Board Vice Chair Al French, no comments were made.

Action Item No. 1 – Consent Agenda

Board Vice Chair Al French stated he was open to a motion to approve the Consent Agenda Action Item No. 1 which included minutes for the September 8, 2022 Board Meeting, and financials for September 1 – 30, 2022. Public comment was requested, none made. Board Member Johnnie motioned for approval, Board Secretary Scott Simmons seconded, motion passed unanimously.

Discussion ensued concerning 3rd Quarter Budget to Actuals led by Interim Executive Director Gerry Gemmill. Several affirming comments were made regarding the City, County and S3R3's efforts to reconcile and align the accounting for sales tax. Board Member Johnnie Perkins thanked all for their diligence in solving the issue, Interim Director Gerry Gemmill and Board Vice Chair Al French agreed.

Action Item No. 2 – Approval of Resolution 2002-05 for Public Records Request Policy

A brief overview was given by Executive Assistant Sueann Herkel. The proposed policy is in compliance with the Public Records Act, Chapter 42.56 RCW and generally parallels with Spokane International Airport, City of Spokane and Spokane County's current policies. However, since the policy was originally written, a noted exception would be the avenue for which S3R3 asks the public to request records. The policy will be amended to include more than one option for requesting records. Vice Chair Al French stated he is open to a motion to approve to include the amended policy. Board Secretary Scott Simmons motioned for approval, Board Member Johnnie Perkins seconded, motion passed unanimously. S3R3 Legal Counsel Taudd Hume made a motion to further amend to allow S3R3 staff the ability to edit the Public Records Policy at their discretion. Examples of possible changes could be the result of updated technology or an additional venue in which to communicate. Public comment was requested, none made. Board Vice Chair Al French stated he is open to a motion to approve to include the additional amended policy. Secretary Scott Simmons motioned for approval, Board Member Johnnie Perkins seconded, motion passed unanimously.

Action Item No. 3 – Stormwater Implementation RFP

Suspended for discussion regarding the American Rescue Plan and Broadband Update

Project Updates, Presentations and Briefings

Arian Schmidt the Portfolio and Program Administrator for Spokane County briefed concerning the Recovery Plan and its components. She specifically mentioned Broadband and its development in Spokane County over nine months. To that end, a Spokane County Broadband Action Team (BAT) has been assembled to further study and progress broadband.

Action Item No. 3 – Stormwater Implementation RFP

Interim Executive Director Gerry Gemmill gave an overview of the Stormwater Implementation specifically mentioning that it appeared, according to Parametrix, the contractor awarded the RFP, the total cost would be approximately \$2.5M. In response, S3R3 requested an alternative to which Parametrix responded with a first step costing approximately \$80K, hence the request for a \$100K contract as discussed in Option Four as presented by Parametrix. Additionally, Interim Executive Gerry Gemmill discussed a possible direction of pursuing a legal investigation as to what can be captured after identifying costs. Board Treasurer Breean Beggs suggested that we make a record of what we can control on the front and then later recover, he also suggested we wait on legal counsel's research and opinion. He also stated that legal produce a document that can be changed or adapted that we approach approval through Resolution. Public comment was requested, none made. Board Vice Chair Al French stated he was open to a motion to approve Action Item No. 3, specifically Option Four. Board Secretary Scott Simmons motioned for approval, Board Member Johnny Perkins seconded, motion passed unanimously.

Action Item No. 4 – Approval for Executive Director to Executive Director

Suspended until after Executive Session.

Project Updates, Presentations and Briefings

Marcia Davis and Katherine Miller of the City of Spokane made an extensive and thorough update presentation regarding the West Plains Utilities and Transportation specifically addressing:

- Existing, proposed and future development to cover the next ten years,
- Capital projects needed for the City's water system to include the SIA #3 storage tank, the SIA transmission line crossing under I-90, the Thorpe storage tank, the Plains system booster and 12th Avenue distribution.
- Discussion regarding funding needed for water projects to include discussion regarding strategies within the PDA to fund their own projects while the City of Spokane will make available grant funding opportunities.

After the presentation, several comments and questions were made specific to funding and whether Airway Heights' current need of emergency water is impeding development in the West Plains. Katherine Miller responded that they weigh out the needs of surrounding communities and balance accordingly. After further elongated discussion, Board Secretary Scott Simmons proposed a dedicated special board meeting. Board Vice Chair Al French concurred and proposed discussing this and other subjects in the November half day board meeting. Board Member Johnnie Perkins commented he would appreciate a short briefing each month to update, discuss timelines and possible engineering ideas to improve the water situation on the West Plains.

Other Business

Interim Executive Director Gerry Gemmill discussed the Life Science Study as being coordinated by Greater Spokane Incorporated. S3R3 and other partners to include the University District PDA, had previously committed financial partnership to conduct a study to begin with a Request for Proposal (RFP) for a consultant that could produce a study that would address several topics regarding attracting life science businesses/manufacturers to the Spokane region.

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After discussion and overall agreement that contributing to the RFP is feasible and reasonable, Board Treasurer Breen Beggs motioned to allocate \$10K to the RFP, Board Chair Larry Krauter seconded, motion passed unanimously. No public comment was made.

Unfinished Business

None

Board Member Items

None

Executive Session

At 9:18 AM an Executive Session was entered into to discuss:

- Considering a Real Estate Purchase
- Performance of a Public Employee

The anticipated time needed was 30 minutes.

At 9:48 AM, an extension was requested until 10AM.

At 9:57 AM, the Board ended the Executive Session and went into General Session and no further action was taken.

At 9:57 AM the October 13, 2022 Board Meeting was adjourned.