

Job Title:	Project Manager
Reports To:	Executive Director

S3R3 Solutions

S3R3 Solutions is the Public Development Authority (PDA) managing the development of the West Plains Airport Area. It is a quasi-governmental entity created in July 2017 through a joint partnership with City of Spokane, Spokane County and Spokane International Airport for the purpose of growing economic prosperity in the region. The PDA accomplishes its mission by recruiting new businesses and expanding and retaining existing businesses within the PDA boundary and region.

Nature of Work:

Under the direction of and in coordination with the Executive Director, the Project Manager position is responsible for supporting the development of infrastructure and projects to realize the creation of jobs within the PDA and surrounding the PDA boundary. The position is responsible for promoting the organization's mission through positive contact with businesses and key stakeholders. The position will be focused within the region but may require occasional travel.

General Functions:

- Build strong relationships with customers and key stakeholders.
- Lead infrastructure projects to support shovel ready sites for development. Critical infrastructure includes transportation, water, sewer, stormwater, fiber, power, gas and others that may develop over time.
- Participate in meetings and correspondence between permitting jurisdictions and developers as a liaison with the goal of streamlining the entitlement processes.
- Coordinate with the City of Spokane Long Range Planning on development within the West Plains to expand utilities to meet short- and long-term needs.
- Lead the development of a stormwater utility with partner jurisdictions and implement the regional stormwater facilities as identified in the West Plains Stormwater Study. • Participate in regional transportation planning efforts to ensure the future funding of projects within the PDA.
- Develop a robust fiber network for the PDA and support the growth of customers on the network to provide a return on investment.
- Identify and support applications for grant funding for infrastructure projects. • Lead an effort to simplify land use within the PDA through an overlay zone, subarea plan or other mechanism.
- Proactively support the development of a varied portfolio of public and private lots and buildings

to support recruiting efforts.

- Facilitate responses to Washington State Department of Commerce leads through Greater Spokane Inc.
- Performs related duties as required.

Minimum/Preferred Requirements and Qualifications

- Preference may be given for Bachelor or advanced degrees in Engineering, Business Administration or related fields.
- Minimum 5 years project management experience.
- Experience working in a governmental or quasi-governmental environment is preferred, though not required.
- Exceptional leadership and management skills.
- Demonstrated ability to thrive in new environment.
- Strong communicator and negotiation skills.
- Strong business acumen.
- A valid Washington State Driver's License, or the ability to obtain one, is required.

Preference given for experience in the following areas:

- Economic development
- Project management
- Engineering or planning

Salary and Benefits

S3R3 Solutions will offer a competitive salary and benefits (PTO, holiday, retirement, health/dental/vision, 457b). The base rate for this position is \$70,000 to \$80,000 annually depending on experience. .

EEO Statement

The West Plains Airport Area PDA is an Equal Opportunity Employer, Affirmative Action Employer and is committed to diversity in the workplace. Minorities, women, veterans and individuals with disabilities are encouraged to apply.

Security Requirements

The successful candidate must pass a criminal history background check.

To be considered, please submit a resume to sueann@s3r3solutions.com or mail it

to: S3R3 Solutions

Attn: Sueann Herkel

7106 W Will D. Alton Lane, Suite 103A

Spokane, WA 99224

The position will be open until filled.

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