

**WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY
d/b/a S3R3 SOLUTIONS**

RESOLUTION NO. 2020-01

(Concerning Contract Expenditures)

WHEREAS, on or about September 19, 2019 the Board of Directors of the West Plains Airport Area Public Development Authority (the "PDA") approved a contract (the "Contract") with Houdini Interactive, LLC ("Houdini") to assist the PDA with the development of a marketing strategy and various materials in support thereof; and

WHEREAS, the value of the Contract originally approved by the Board was EIGHTY-NINE THOUSAND TWO HUNDRED EIGHTY-FIVE DOLLARS (\$89,285.00) (the "Contact Amount"); and

WHEREAS, a copy of the Contract is appended hereto as **Attachment A**, and a copy of the approval of the Contract by the Board is appended hereto as **Attachment B**; and

WHEREAS, included in the original scope of services in the Contract, but outside the approved Contract Amount is an additional amount of SEVEN THOUSAND TWO HUNDRED FIFTY DOLLARS (\$7,250.00) to be used to accommodate any additional requests that extend beyond the budget allocation or for services extended beyond the original scope (the "Contract Contingency Amount"), as described on **Exhibit A to Attachment A**; and

WHEREAS, on or about March 18, 2020 Houdini requested the payment of FIVE THOUSAND DOLLARS (\$5,000.00) from the Contract Contingency Amount for the work specified in the email correspondence attached hereto as **Attachment C**; and

WHEREAS, in response to this request staff approved and paid the Contract Contingency Amount requested;

WHEREAS, on or about June 15, 2020 Houdini requested the payment of TWO THOUSAND TWO HUNDRED FIFTY DOLLARS (\$2,250.00) for website development, project management and website maintenance, as described on the email correspondence attached hereto as **Attachment D**; and

WHEREAS, in response this request staff approved and paid the Contact Contingency Amount requested;

WHEREAS, the combined total of the requested and paid Contact Contingency Amounts is SEVEN THOUSAND TWO HUNDRED FIFTY DOLLARS (\$7,250.00); and

WHEREAS, pursuant to Section 3.7 and Section 6.6 of the corporate bylaws, the affirmative vote of a simple majority of board members is required to adopt board resolutions regarding the expenditure of funds.

NOW, THEREFORE, BE IT RESOLVED that the West Plains Airport Area Public Development Authority approves and hereby ratifies the expenditure of the Contact Contingency Amounts as a part of the overall Contract amount.

BE IT FURTHER RESOLVED, that the officers of the PDA are hereby authorized and directed to take all action necessary and proper to effectuate the foregoing.

BE IT FURTHER RESOLVED, any actions of the Board of Directors or staff of the West Plains/Airport Area Public Development Authority prior to the date hereof and consistent with the terms of this resolution are ratified and confirmed.

ADOPTED by an affirmative majority vote of the Board of Directors of the West Plains Public Development Authority on the 10th day of December 2020.

WEST PLAINS PUBLIC DEVELOPMENT AUTHORITY



Al French, Board Chair

SECRETARY'S CERTIFICATE

I, the undersigned, Secretary of the West Plains Public Development Authority Board of Directors, a municipal corporation organized under the laws of the State of Washington, do hereby certify that the foregoing resolution was duly approved and adopted by the Board of Directors of the corporation at a meeting of the Board of Directors duly called and held on the 10th day of December, 2020, at which meeting a quorum was present; and that said resolution, as set out above, will appear in the minutes of said meeting in the corporation's minute book.

DATED this 10th day of December, 2020.



Greg Birchell, Board Secretary