

**April 16, 2020**

11:30 AM – 1:00 PM, scheduled time

# Minutes - Regular Meeting (held via teleconference due to Governor's Proclamation 20-28)

## **Attendance**

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**S3R3 Solutions Members present via teleconference:** Greg Birchell, William Butler, Wes Crago, Al French, Gerry Gemmill, Larry Krauter

**S3R3 Solutions Members absent:** Breean Beggs

**S3R3 Solutions Staff physically present:** Todd Coleman; Executive Director, Sueann Herkel; Executive Assistant

**S3R3 Solutions Staff present via teleconference:** Taudd Hume; Legal Counsel

**S3R3 Solutions Staff absent:** None

**Guests present via teleconference:** Toby Broemmeling, Todd Chase, John Chilarducci, Marcia Davis, Bill Galle, Aimee Navickis-Brasch, Jonathan Rudders, Josh Van Wie and Matt Zarecore

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## **Meeting called to order 11:32 am**

### **Welcome and Introductions:**

Board Chair Al French conducted roll call of Board, quorum present.

### **Public Comment/Courtesy of the Floor:**

None

### **Action Item No 1: Approval of Minutes and Financials**

Board Chair Al French requested comment on both Action Items, hearing none, he moved for approval of both items as presented in the agenda. Board Treasurer Larry Krauter so motioned, Board Member Gerry Gemmill seconded, motion passed unanimously.

### **Action Item No 2: Approval of Transaction Impact Fee Letter to Spokane City Council from the S3R3 Solutions Board**

Executive Director Todd Coleman presented the letter and requested the Board review whether all signatures of the Board need to be present or just the Board Chair and Executive Director? Board Vice Chair Bill Butler concurred that only the two signatures were needed and also suggested removing the word "threshold" from the second sentence of 1) B. Board Chair Al French called for a motion for the letter to be approved with the signatures of the Board Chair and Executive Director as well as striking the word "threshold." Board Vice Chair Bill Butler so motioned, Board Member Greg Birchell seconded, motion passed unanimously.

### **Project Updates, Presentations and Briefings:**

First Quarter Financial and Budget Review for 2020 – Executive Director Todd Coleman gave a brief overview specifically mentioning adjustments to project construction schedules and the addition of new developments since the budget was presented to the Board. A significant revision in the 2020 budget is the shift of matching funds for the transload from 2020 and 2021 to 2021 and 2022. The board discussed setting up a reserve fund for S3R3 Solutions. The Board will discuss the appropriate reserve fund amount further during the 2021 budgeting process. Given the proposed budget revisions and the review by the Board Treasurer Larry Krauter, Board Chair called for a motion to approve. Board Vice Chair Bill Butler so motioned, Board Member Wes Crago seconded, motion passed unanimously.

### **Other Business:**

1. **Unfinished Business**

None

2. **New Business**

None

**Board Member Items:**

None

At 12:00 PM the April 16, 2020 Meeting was adjourned.