

7106 W Will D Alton Lane, Suite 103 Spokane, WA 99224

May 21, 2020 Board Meeting / 11:30 AM — 1:00 PM Agenda for the Board Meeting of the S3R3 Solutions Board of Directors

As per the Governor's Proclamation 20-28, this meeting will be held using an online meeting service.

Instructions on how to join the call are as follows:

Call +1 509-931-1324 and use Conference ID: 716 912 081#

For a complete packet of materials please go to S3R3Solutions.com

#### Welcome and Introductions

### **Public Comment/Courtesy of the Floor**

#### **Action Items**

Action Item No. 01: Consent Agenda

Approval of Minutes for the April Regular Board Meeting

Approval of the March 11 – April 10, 2020 Financials

Action Item No. 02: Approval of Transaction Impact Fee Letter to Spokane city council from the S3R3 Solutions Board

#### **Project Updates, Presentations and Briefings**

1. Stormwater Study Update – Stormwater Utility Feasibility

#### **Other Business**

- 1. Unfinished Business
- 2. New Business

#### **Board Member Items**

#### **Executive Session**

An Executive Session may be called during the meeting. The purpose must be announced and is limited by RCW 42.30.110. Examples include: (1) to discuss with legal counsel litigation, potential litigation and/or legal risks (RCW 42.30.110(1)(i)); (2) to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price (RCW 42.30.110(1)(b)); and (3) to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price (final action selling or leasing public property shall be taken in a meeting open to the public)(RCW 42.30.110(1)(c)).

#### **Adjourn**



Action Item No: (	052120-01 Consent Agenda	Board Meeting Date: May 21, 2020
Subject: Approva Approva	ol of Minutes ol of Financials	
Background:		
April 16, 2020 Board	Meeting Minutes and Fir	nancials for period April 11 to May 10, 2020
Recommendation	n:	
Recommendation is Board Meeting held	for the S3R3 Solutions bo on April 16, 2020 and Fina	ard to approve the meeting minutes for the regular ancials for period April 11 – May 10, 2020.
Submitted By:		
Todd M Coleman, Ex	ecutive Director	
Date Action Take	n:	_
Motion By:		<b>-</b> :
Seconded By:		_
Action Taken:	(Approved) (Rejecte	d) (Deferred to:)
	Approved as modified	ed:



#### April 16, 2020

11:30 AM - 1:00 PM, scheduled time

# Minutes - Regular Meeting (held via teleconference due to Governor's Proclamation 20-28)

#### **Attendance**

**S3R3 Solutions Members present via teleconference**: Greg Birchell, William Butler, Wes Crago, Al French, Gerry Gemmill, Larry Krauter

S3R3 Solutions Members absent: Breean Beggs

S3R3 Solutions Staff physically present: Todd Coleman; Executive Director, Sueann Herkel; Executive Assistant

S3R3 Solutions Staff present via teleconference: Taudd Hume; Legal Counsel

S3R3 Solutions Staff absent: None

**Guests present via teleconference**: Tom Tillford, Bill White and two guests we could only identify by call in number: (509) 879-4555 and (509) 951-4920.

#### Meeting called to order 11:35 am

#### Welcome and Introductions:

Prior to the Board Chair joining the virtual meeting, Board Vice Chair Bill Butler conducted roll call of Board, quorum present. Meeting then turned over to Board Chair Al French.

#### Public Comment/Courtesy of the Floor:

Tom Tillford wanted to thank S3R3 Solutions (S3R3) for accomplishing something that is of great benefit to the community, bringing together government agencies that are critical to the development of the West Plains.

#### **Action Items Numbers 1-7**

Board Chair Al French requested comment on all Action Items, hearing none, he moved for approval of all items as presented in the agenda. Board Treasurer Larry Krauter so motioned, Board Member Wes Crago seconded, motion passed unanimously.

#### **Project Updates, Presentations and Briefings:**

First Quarter Financial and Budget Review for 2020 — Executive Director Todd Coleman gave a brief overview specifically mentioning adjustments to project construction schedules and the addition of new developments since the budget was presented to the Board. A significant revision in the 2020 budget is the shift of matching funds for the transload from 2020 and 2021 to 2021 and 2022. The board discussed setting up a reserve fund for S3R3 Solutions. The Board will discuss the appropriate reserve fund amount further during the 2021 budgeting process. Given the proposed budget revisions and the review by the Board Treasurer Larry Krauter, Board Chair called for a motion to approve. Board Vice Chair Bill Butler so motioned, Board Member Wes Crago seconded, motion passed unanimously.

#### Other Business:

- 1. Unfinished Business
  - None
- 2. New Business

None

#### **Board Member Items:**

None

At 12:00 PM the April 16, 2020 Meeting was adjourned.

## West Plains Airport Area PDA

#### BALANCE SHEET DETAIL As of May 10, 2020

ASSETS		MEMO/DESCRIPTION	DEBIT	CREDIT	AMOUNT	BALAN
	S CHECKING (6532)					
Beginning Balance						
04/15/2020	MRSC Rosters	A closes of the same				336,887
04/15/2020	WA Employment Security Department	April2020 - refund of MRSC course that was not held due to COVID19	\$125,00		125.00	337,012
04/15/2020		Tax Payment for Period: 01/01/2020-03/31/2020		\$141,20	-141_20	
04/16/2020	WA Employment Security Department	Tax Payment for Period: 01/01/2020-03/31/2020		\$709.90	-709_90	336,160
	Anastasi Moore & Martin	Accounting Services - March - Inv 96897		\$593,78	-593.78	335,567
04/16/2020	Anaslasi Moore & Martin	Accounting Services - February - Inv 96007		\$255.80	-255,80	335,311,
04/16/2020	Osborne Consulting Incorporated	Stormwater Invoice 5087 work performed March 2020 - Phase 2		\$62,568,11	-62,568,11	272,743,
04/20/2020	Todd Coleman	Pay Period: 04/01/2020-04/15/2020		\$3,824,94	-3,824,94	268,918.
04/20/2020	Sunshine Disposal	April 2020 - Garbage disposal for April 2020		\$73.56	-73,56	268,844
04/20/2020	Washington DRS	April 2020 PERS for Todd Coleman and Sueann Herkel		\$1,886,96	-1,886,96	266,957
04/20/2020	Verizon	April 2020 - Cell phone for Executive Director		\$110,03	-110,03	
04/20/2020	Todd Coleman	Pay Period: 04/01/2020-04/15/2020		\$1,500.00	-1,500.00	
04/20/2020	Sueann K, Herkel	Pay Period: 04/01/2020-04/15/2020		\$1,692,41	-1,692,41	
04/20/2020	Intuit	April 2020 - processing of April 2020 first pay period		\$43.02	-43.02	
04/21/2020	International Economic Development Council	April2020 - Online attendance for Economic Development Finance course for ED - course is June 3-5		\$615.00		
04/21/2020	City of Spokane*	April 2020 - Sales Tax New Construction, City of Spokane	\$60.64E.00	\$013.00	-615,00	
04/22/2020	Association of Washington Cities	April 2020 - health coverage for ED for May 2020	\$60,645.39	** ***	60,645,39	
04/23/2020	Houdini Interactive, LLC	April 2020 - web hosting through Houdini Interactive		\$1,936_95	-1,936,95	
04/27/2020	Coliman Engineering			\$360,00	-360,00	
04/27/2020		Ag Energy Project - Invoice 20033473		\$500_00	-500,00	320,845
	Intrinium	April 2020 - IT services for May 2020		\$671_00	-671,00	320,174
04/27/2020	TD&H Engineering	March 2020 Professional Fees		\$610.00	-610,00	319,564
04/27/2020	Parsons Burnett Bjordal Hume LLP	March legal fees		\$1,718,75	-1,718,75	317,846
04/28/2020	Avista	April 2020 - Avista - Natural gas charge from Mar 6 - Apr 6 2020		\$30,79	-30_79	317,815
04/28/2020	Spokane International Airport	April 2020 - Rent for month of May 2020		\$1,178.67	-1,178,67	
04/28/2020	Spokane International Airport	April 2020 - Electricity fee from March 2020		\$185.50	-185.50	
04/30/2020	WA Labor & Industries	Tax Payment for Period: 01/01/2020-03/31/2020		\$100,80	-100.80	
04/30/2020	STCU	April 2020 - STCU - interest earned in checking account	\$61.34	<b>4.50,00</b>	61.34	
05/01/2020	Washington State Dept of L & I	May 2020 - L&I for Q1 - 2020 Original charge was for \$101,62 but we had a credit of \$38,29	φοιιστ	#en:ne		
05/04/2020				\$63,36	-63,36	
05/04/2020		May 2020 West Plains Chamber of Commons and William Co. No. 2020		\$0.60	-0.60	
05/04/2020	Ptera	May 2020 - West Plains Chamber of Commerce - rent/utilities for May 2020	\$650.00		650.00	
05/05/2020	Todd Coleman	May 2020 - Ptera - internet and office phone for the month of May 2020		\$309_00	-309,00	
		Pay Period: 04/16/2020-04/30/2020 PTO accrued as of 04,30,2020 is 106,66		\$1,500,00	-1,500.00	315,188
05/05/2020	Todd Coleman	Pay Period: 04/16/2020-04/30/2020 PTO accrued as of 04,30,2020 is 106,66		\$3,824.93	-3,824,93	311,363
05/05/2020	Sueann K, Herkel	Pay Period: 04/16/2020-04/30/2020		\$1,679,61	-1,679,61	309,684
05/05/2020				\$200,000.00	-200,000,00	109,684
05/05/2020	QuickBooks Team	May 2020 - QuickBooks - payroll processing fee for May 4 - Jun 2 2020		\$43.56	-43.56	109,640
05/06/2020	The Salvation Army	May 2020 - Salvation Army - Given in honor of Gerry Gemmill's father, Gerald Gemmill		\$75.00	-75.00	109,565
05/06/2020	Coffman Engineering	Ag Energy Project - Invoice 20043430				
05/06/2020	Wells Fargo	Lease payment for Canon copier/printer. Payment covers 4/20/20 - 5/19/20		\$82,00	-82.00	109,483
05/07/2020	US Post Office			\$245,89	-245,89	109,237
05/08/2020		May 6, 2020 - USPS - Contract sent to T) Engineers		\$2,80	-2.80	109,234.
03/00/2020	Washington DRS IRS	May 2020 - Washington State DRS- PERS for April payroll period 2		\$1,886,96	-1,886,96	107,347,
DE/DR/2020		Tax Payment for Period: 04/01/2020-04/30/2020			-4,673.76	102,674.
05/08/2020				\$4,673,76	-4,070.70	
Total for 1111000 B	USINESS CHECKING (6532)			\$4,673,76	\$ -234,212.91	
Total for 1111000 Bi 1111001 Business S	USINESS CHECKING (6532)			\$4,673,76		
Total for 1111000 Bi 1111001 Business S Beginning Balance	USINESS CHECKING (6532)			\$4,673,76		9.276.
Total for 1111000 B 1111001 Business S	USINESS CHECKING (6532)	April 2020 - STCU - interest earned in savings account	\$1.14	\$4,6/3,/6	\$ -234,212.91	
Total for 1111000 Bi 1111001 Business S Beginning Balance	USINESS CHECKING (6532) Savings (0374)	April 2020 - STCU - interest earned in savings account	\$1.14 \$200.000.00	\$4,673,76	\$ -234,212.91 1,14	9,277.
Total for 1111000 Bi 11111001 Business S Beginning Balance 04/30/2020 05/05/2020	USINESS CHECKING (6532) Savings (0374)	April 2020 - STCU - interest earned in savings account	\$1_14 \$200,000.00	\$4,673,76	\$ -234,212.91 1,14 200,000.00	9,277.
Total for 1111000 Bi 11111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi	USINESS CHECKING (6532) Savings (0374) STCU usiness Savings (0374)	April 2020 - STCU - interest earned in savings account		\$4,673,76	\$ -234,212.91 1,14	9,277.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 11114000 Spokane C	USINESS CHECKING (8532) Bavings (0374)	April 2020 - STCU - interest earned in savings account		\$4,673,76	\$ -234,212.91 1,14 200,000.00	9,277.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance	USINESS CHECKING (8532) Savings (0374)  STCU  usiness Savings (0374) ounty Investment Pool			\$4,673,76	\$ -234,212.91 1,14 200,000.00	9,277. 209,277.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020	USINESS CHECKING (6532) Savings (0374)  STCU  usiness Savings (0374)  county Investment Pool  Spokane County	010-235/D02 WPPDA SALES TAX		\$4,673,76	\$ -234,212.91 1,14 200,000.00	9,277. 209,277. 1,122,924.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020	USINESS CHECKING (6532) Savings (0374) STCU Usiness Savings (0374) ounty Investment Pool Spokane County Spokane County	010-235/D02 WPPDA SALES TAX April SCIP Interest	\$200,000.00	\$4,673,76	\$-234,212.91 1,14 200,000,00 \$200,001.14	9,277 209,277 1,122,924 1,172,486.
Total for 1111000 Bi 11111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020	USINESS CHECKING (6532) Savings (0374)  STCU  usiness Savings (0374)  county Investment Pool  Spokane County	010-235/D02 WPPDA SALES TAX	\$200,000.00 \$49,562,23		\$ -234,212.91 1,14 200,000,00 \$200,001.14 49,562.23 1,950,09	9,277, 209,277, 1,122,924, 1,172,486, 1,174,436,
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance	USINESS CHECKING (6532) Savings (0374) STCU Usiness Savings (0374) ounty Investment Pool Spokane County Spokane County	010-235/D02 WPPDA SALES TAX April SCIP Interest	\$200,000.00 \$49,562,23 \$1,950.09	\$4,673,76 \$29,86	\$-234,212.91 1,14 200,000,00 \$200,001.14 49,562.23 1,950.09 -29,86	9,277, 209,277, 1,122,924, 1,172,486, 1,174,436, 1,174,406.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020	USINESS CHECKING (8532) Savings (0374)  STCU  usiness Savings (0374) county Investment Pool  Spokane County Spokane County Spokane County Spokane County	010-235/D02 WPPDA SALES TAX April SCIP Interest April ACIP MGT,	\$200,000.00 \$49,562,23		\$-234,212.91 1.14 200,000.00 \$200,001.14 49,562.23 1,950.09 -29.86 155,083,41	9,277, 209,277, 1,122,924, 1,172,486, 1,174,436, 1,174,406.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 04/30/2020	USINESS CHECKING (6532) Savings (0374)  STCU  usiness Savings (0374) county Investment Pool  Spokane County	010-235/D02 WPPDA SALES TAX April SCIP Interest April ACIP MGT,	\$200,000.00 \$49,562,23 \$1,950.09		\$-234,212.91 1,14 200,000,00 \$200,001.14 49,562.23 1,950.09 -29,86	9,277, 209,277, 1,122,924, 1,172,486, 1,174,436, 1,174,406
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 Sp 1880130 Fixed Asse	USINESS CHECKING (6532) Savings (0374)  STCU  usiness Savings (0374) county Investment Pool  Spokane County	010-235/D02 WPPDA SALES TAX April SCIP Interest April ACIP MGT,	\$200,000.00 \$49,562,23 \$1,950.09		\$-234,212.91 1.14 200,000.00 \$200,001.14 49,562.23 1,950.09 -29.86 155,083,41	9,277. 209,277. 1,122,924. 1,172,486. 1,174,436. 1,174,406. 1,329,489.
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Total for 1111000 Bi 11111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 11114000 Spokane G Beginning Balance 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 S; 1880130 Fixed Assa Beginning Balance Total for 1880130 Fix 1880140 Cable Syst Beginning Balance Total for 1880140 Cab DTAL ASSETS ABILITIES AND EQU	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) ounty Investment Pool  Spokane County Spokane County Spokane County Spokane County Investment Pool  I Printer  ked Asset Printer em	010-235/D02 WPPDA SALES TAX April SCIP Interest April ACIP MGT,	\$200,000.00 \$49,562,23 \$1,950.09		\$ -234,212.91 1,14 200,000.00 \$200,001.14 49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87	9,277, 209,277, 1,122,924, 1,172,486, 1,174,406, 1,329,489, 2,713,
Total for 1111000 Bi 11111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 Sp 1880130 Fixed Asse Beginning Balance Total for 1880130 Fix 1880130 Fixed Asse Beginning Balance Total for 1880130 Fix 1880140 Cable Syst Beginning Balance Total for 1880140 Cable Syst Total for 1880140 Cable Syst Sp 1880140 Cable Syst Beginning Balance Total for 1880140 Cable Syst Total for 1880140 Cable Syst Sp	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) ounty Investment Pool  Spokane County Spokane County Spokane County Spokane County Investment Pool  I Printer  ked Asset Printer em	010-235/D02 WPPDA SALES TAX April SCIP Interest April ACIP MGT,	\$200,000.00 \$49,562.23 \$1,950.09 \$155,083.41		\$ -234,212.91 1,14 200,000,00 \$200,001.14 49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87	9,277. 209,277. 1,122,924. 1,172,486. 1,174,436. 1,174,406. 1,329,489. 2,713. 3,658.
Total for 1111000 Bi 11111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 Sp Beginning Balance 101al for 1114000 Sp Beginning Balance Total for 1880130 Fix 1880130 Fixed Asse Beginning Balance Total for 1880130 Fix 1880140 Cable Syst Beginning Balance Total for 1880140 Cable Syst Beginning Balance	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) county Investment Pool  Spokane County Spokane County Spokane County Spokane County Investment Pool  I Printer  ked Asset Printer  em  uble System	010-235/D02 WPPDA SALES TAX April SCIP Interest April ACIP MGT, 010-235/D02 WPPDA SALES TAX	\$200,000.00 \$49,562.23 \$1,950.09 \$155,083.41		\$ -234,212.91 1,14 200,000.00 \$200,001.14 49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87 \$172,354.10	9,277. 209,277. 1,122,924. 1,172,486. 1,174,406. 1,329,469. 2,713. 3,658. \$1,647,812.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1111400 Spokane G Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 S; 8880130 Fixed Assa Beginning Balance Total for 180130 Fix 1880140 Cable Syst Beginning Balance Total for 1880140 Cable Total for 1880140 Cable DTAL ASSETS  ABILITIES AND EQU intelligence 1012012020 04/20/2020	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) county Investment Pool  Spokane County Spokane County Spokane County Spokane County Spokane County Investment Pool  I Printer  em  uble System	010-235/D02 WPPDA SALES TAX April SCIP Interest April ACIP MGT. 010-235/D02 WPPDA SALES TAX  Direct Deposit Direct Deposit	\$200,000.00 \$49,562.23 \$1,950.09 \$155,083.41	\$29,86	\$ -234,212.91 1,14 200,000.00 \$200,001.14 49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87 \$172,354.10	9,277. 209,277. 1,122,924. 1,172,486. 1,174,436. 1,174,406. 1,329,489. 2,713. 3,658. \$1,647,812.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 11114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 Sp Beginning Balance Total for 1114000 Sp Beginning Balance Total for 180130 Fixed Asse Beginning Balance Total for 1880130 Fixed Asse Beginning Balance Total for 1880130 Fixed Syst Beginning Balance Total for 1880140 Cat OCTAL ASSETS  BIBLITIES AND EQU 120/20/2020 04/20/2020 04/20/2020	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) county Investment Pool  Spokane County Spokane County Spokane County Spokane County Spokane County Investment Pool  I Printer  em  uble System  Todd Coleman Sueann K. Herkel Todd Coleman	010-235/D02 WPPDA SALES TAX April SCIP Interest April ACIP MGT. 010-235/D02 WPPDA SALES TAX  Direct Deposit Direct Deposit Pay Period: 04/01/2020-04/15/2020	\$200,000.00 \$49,562.23 \$1,950.09 \$155,083.41	\$29.86 \$3,824.94	\$ -234,212.91 1,14 200,000.00 \$200,001.14 49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87 \$172,354.10	9,277. 209,277. 1,122,924. 1,172,486. 1,174,436. 1,329,489. 2,713. 3,658. \$1,647,812.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 Sp Beginning Balance 1011 for 1114000 Sp Beginning Balance Total for 1880130 Fix B80130 Fixed Asse Beginning Balance Total for 1880130 Fix BBBITTIES AND EQL 1011 ASSETS  1012 TAL ASSETS  1013 BILITIES AND EQL 1013 BILITIES AND EQL 1014 BILITIES AND EQL 1015 BILITIES AND EQL 1016 BILITIES AND EQL 1017 BILIT	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) ounty Investment Pool  Spokane County Spokane County Spokane County Spokane County Investment Pool  I Printer  Ked Asset Printer  em  uble System  UTTY  ole  Todd Coleman Sueann K, Herkel Todd Coleman Todd Coleman	010-235/D02 WPPDA SALES TAX April SCIP Interest April ACIP MGT. 010-235/D02 WPPDA SALES TAX  Direct Daposit Direct Daposit Pay Period: 04/01/2020-04/15/2020 Direct Daposit 2	\$200,000.00 \$49,562.23 \$1,950.09 \$155,083.41	\$29,86 \$3,824.94 \$1,500.00	\$-234,212.91  1,14 200,000.00 \$200,001.14  49,562.23 1,950.09 -29,86 155,083.41 \$206,585.87  \$172,354.10  -3,824.94 -1,692.41 3,824.94 1,500.00	9,277. 209,277. 1,122,924. 1,172,486. 1,174,406. 1,329,489. 2,713. 3,658. \$1,647,812.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 Sp Beginning Balance 101al for 1114000 Sp Beginning Balance Total for 1180130 Fix B80130 Fixed Asse Beginning Balance Total for 1880140 Ca UTAL ASSETS  BBILITIES AND EQU 131billiles Direct Deposit Payat 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) county Investment Pool  Spokane County Spokane County Spokane County Spokane County Investment Pool  Printer  Ked Asset Printer  em  uble System  UITY  ble Todd Coleman Sueann K. Herkel Todd Coleman Todd Coleman Sueann K. Herkel	Direct Deposit Direct Deposit Direct Deposit Direct Deposit Direct Deposit Direct Deposit Pay Period: 04/01/2020-04/15/2020 Direct Deposit 2 Pay Period: 04/01/2020-04/15/2020	\$200,000.00 \$49,562.23 \$1,950.09 \$155,083.41	\$29.86 \$3,824.94	\$ -234,212.91 1,14 200,000.00 \$200,001.14 49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87 \$172,354.10	9,277. 209,277. 1,122,924. 1,172,486. 1,174,406. 1,329,489. 2,713. 3,658. \$1,647,812.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1111400 Spokane G Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/20/2020 01/20/2020 01/20/2020 01/20/2020 01/20/2020 01/20/2020 01/20/2020 01/20/2020	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) ounty Investment Pool  Spokane County Spokane County Spokane County Spokane County Spokane County Investment Pool  It Printer  em  uble System  ITTY  ble Todd Coleman Sueann K. Herkel Todd Coleman Sueann K. Herkel Todd Coleman Sueann K. Herkel Todd Coleman	010-235/D02 WPPDA SALES TAX April SCIP Interest April ACIP MGT. 010-235/D02 WPPDA SALES TAX  Direct Daposit Direct Daposit Pay Period: 04/01/2020-04/15/2020 Direct Daposit 2	\$200,000.00 \$49,562.23 \$1,950.09 \$155,083.41	\$29,86 \$3,824.94 \$1,500.00	\$-234,212.91  1,14 200,000.00 \$200,001.14  49,562.23 1,950.09 -29,86 155,083.41 \$206,585.87  \$172,354.10  -3,824.94 -1,692.41 3,824.94 1,500.00	9,277. 209,277. 1,122,924. 1,172,486. 1,174,406. 1,329,489. 2,713. 3,658. \$1,647,8123,8245,5171,692192.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1111400 Spokane G Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/30/2020 01/20/2020 01/20/2020 01/20/2020 01/20/2020 01/20/2020 01/20/2020 01/20/2020 01/20/2020	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) county Investment Pool  Spokane County Spokane County Spokane County Spokane County Investment Pool  Printer  Ked Asset Printer  em  uble System  UITY  ble Todd Coleman Sueann K. Herkel Todd Coleman Todd Coleman Sueann K. Herkel	Direct Deposit Direct Deposit Direct Deposit Direct Deposit Direct Deposit Direct Deposit Pay Period: 04/01/2020-04/15/2020 Direct Deposit 2 Pay Period: 04/01/2020-04/15/2020	\$49,562,23 \$1,950.09 \$155,083.41 \$3,824.94 \$1,692.41	\$29,86 \$3,824.94 \$1,500.00	\$-234,212.91  1,14 200,000.00 \$200,001.14  49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87  \$172,354.10  -3,824.94 -1,692.41 -1,500.00 1,692.41 -1,500.00	9,277. 209,277. 1,122,924 1,172,486. 1,174,436. 1,329,489. 2,713. 3,658. \$1,647,812.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 11114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 Sp Beginning Balance 170tal for 1114000 Sp Beginning Balance 170tal for 1880130 Fixed Asse 1880130 Fixed Asse Beginning Balance 170tal for 1880130 Fixed Asse 1880130 Fixed As	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) ounty Investment Pool  Spokane County Spokane County Spokane County Spokane County Spokane County Investment Pool  It Printer  em  uble System  ITTY  ble Todd Coleman Sueann K. Herkel Todd Coleman Sueann K. Herkel Todd Coleman Sueann K. Herkel Todd Coleman	010-235/D02 WPPDA SALES TAX April SCIP Interest April ACIP MGT. 010-235/D02 WPPDA SALES TAX  Direct Deposit Direct Deposit Direct Deposit 2 Pay Period: 04/01/2020-04/15/2020 Direct Deposit 2 Pay Period: 04/01/2020-04/15/2020 Direct Deposit	\$200,000.00 \$49,562.23 \$1,950.09 \$155,083.41 \$3,824.94 \$1,692.41	\$3,824.94 \$1,500.00 \$1,692.41	\$-234,212.91  1,14 200,000.00 \$200,001.14  49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87  \$172,354.10  -3,824.94 -1,692.41 3,824.94 1,500.00 1,692.41 -1,500.00 -3,824.93	9,277. 209,277. 1,122,924. 1,172,486. 1,174,436. 1,174,406. 1,329,489. 2,713. 3,658. \$1,647,812.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 Sp Beginning Balance 1011 Fixed Asse Beginning Balance 1012 for 1880130 Fixed Asse Beginning Balance 1012 for 1880130 Fixed Asse Beginning Balance 1013 Fixed Asse Beginning Balance 1014 for 1880140 Cable Syst Beginning Balance 1014 for 1880140 Cable 1014 for 1	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) sounty Investment Pool  Spokane County Spokane County Spokane County Spokane County Spokane County Investment Pool  I Printer  em  uble System  JUTY  ble Todd Coleman Sueann K. Herkel Todd Coleman Sueann K. Herkel Todd Coleman Sueann K. Herkel Todd Coleman Todd Coleman Todd Coleman Todd Coleman Todd Coleman Todd Coleman	Direct Deposit Direct Deposit Pay Period: 04/01/2020-04/15/2020 Direct Deposit	\$49,562,23 \$1,950.09 \$155,083.41 \$3,824.94 \$1,500.00 \$3,824.93	\$29,86 \$3,824.94 \$1,500.00	\$-234,212.91  1,14 200,000.00 \$200,001.14  49,562.23 1,950.09 -29,86 155,083.41 \$206,565.87  \$172,354.10  -3,824.94 -1,692.41 -3,824.94 1,500.00 1,692.41 -1,500.00 -3,824.93 1,679.61	9,277. 209,277. 1,122,924. 1,172,486. 1,174,406. 1,329,489. 2,713. 3,658. \$1,647,812.  -3,8245,5171,692192. 1,500. 0,03,8242,145.
Total for 1111000 Bi 11111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 Sp Beginning Balance 101al for 1114000 Sp Beginning Balance Total for 1180130 Fix 1880140 Cable Syst Beginning Balance Total for 1880140 Ca 10TAL ASSETS Direct Deposit Payat 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020 05/05/2020 05/05/2020 05/05/2020	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) county Investment Pool  Spokane County Spokane County Spokane County Spokane County Investment Pool  Printer  Ked Asset Printer  Em  Libis System  UTY  Die  Todd Coleman Sueann K, Herkel Todd Coleman	Direct Deposit Direct Deposit Pay Period: 04/01/2020-04/15/2020 Direct Deposit Direct Deposit Direct Deposit Direct Deposit Pay Period: 04/01/2020-04/15/2020 Direct Deposit 2 Pay Period: 04/01/2020-04/15/2020 Direct Deposit 2 Pay Period: 04/01/2020-04/15/2020 Direct Deposit 2 Direct Deposit 3 Direct Deposit 3 Direct Deposit 3 Direct Deposit 4 Direct Deposit 3 Direct Deposit 4 Direct Deposit 5 Direct Deposit 5 Direct Deposit 6 Direct Deposit 6 Direct Deposit 7 Direct Deposit 7 Direct Deposit 7 Direct Deposit 8 Direct Deposit 8 Direct Deposit 9 D	\$49,562,23 \$1,950.09 \$155,083.41 \$3,824.94 \$1,692.41	\$3,824.94 \$1,500.00 \$1,692.41 \$1,679.61	\$-234,212.91  1.14 200,000.00 \$200,001.14  49,562.23 1,950.09 -29,86 155,083.41 \$206,565.87  \$172,354.10  3,824.94 -1,692.41 -1,500.00 -3,824.93 1,679.61 -1,500.00	9,277. 209,277. 1,122,924. 1,172,486. 1,174,406. 1,329,489. 2,713. 3,658. \$1,647,812.  -3,8245,5171,6921921,500. 0,03,8242,1453,6453,645.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane G Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 04/30/2020 04/30/2020 06/30/2020 Total for 1114000 Sp B80130 Fixed Assa Beginning Balance Total for 180130 Fixed Assa Beginning Balance Total for 1880140 Cat B80140 Cable System B80140	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) ounty Investment Pool  Spokane County Spokane County Spokane County Spokane County Spokane County Spokane County Investment Pool  It Printer  em  able System  UTY  ble Todd Coleman Sueann K. Herkel Todd Coleman Todd Coleman Todd Coleman Sueann K. Herkel Todd Coleman Todd Coleman Sueann K. Herkel Todd Coleman Todd Coleman Todd Coleman Sueann K. Herkel Todd Coleman	Direct Daposit Direct Deposit Pay Period: 04/01/2020-04/15/2020 Direct Daposit Direct Deposit 2 Pay Period: 04/01/2020-04/15/2020 Direct Daposit Direct Daposit 2	\$49,562,23 \$1,950.09 \$155,083.41 \$3,824.94 \$1,500.00 \$3,824.93	\$29,86 \$3,824.94 \$1,500.00 \$1,692,41 \$1,679.61 \$1,500.00	\$-234,212.91  1,14 200,000.00 \$200,001.14  49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87  \$172,354.10  -3,824.94 -1,692.41 -3,824.94 -1,500.00 -3,824.93 1,679.61 -1,500.00 1,500.00	9,277. 209,277. 1,122,924 1,172,486. 1,174,436. 1,329,489. 2,713. 3,658. \$1,647,812.  -3,8245,5171,692192. 1,500. 03,8242,1453,6452,145.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 11114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 Sp Beginning Balance 170tal for 1114000 Sp Beginning Balance 170tal for 1880130 Fixed Asse Beginning Balance 170tal for 1880130 Fixed 1880140 Cable Syst Biblitties Direct Deposit Payat 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020 05/05/2020 05/05/2020 05/05/2020 05/05/2020 05/05/2020 05/05/2020 05/05/2020	USINESS CHECKING (6532) savings (0374)  STCU  usiness Savings (0374) sounty Investment Pool  Spokane County Spokane County Spokane County Spokane County Spokane County Investment Pool  I Printer  used Asset Printer  em  table System  UTY  ble  Todd Coleman Sueann K. Herkel Todd Coleman	Direct Daposit Direct Daposit Direct Deposit Pay Period: 04/16/2020-04/30/2020 PTO accrued as of 04.30.2020 is 106.66	\$49,562,23 \$1,950.09 \$155,083.41 \$3,824,94 \$1,500.00 \$3,824,93 \$1,500.00	\$3,824.94 \$1,500.00 \$1,692.41 \$1,679.61	\$-234,212.91  1,14 200,000.00 \$200,001.14  49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87  \$172,354.10  -3,824.94 -1,692.41 -3,824.94 1,500.00 1,692.41 -1,500.00 -3,824.93 1,679.61 -1,500.00 1,500.00 3,824.93	9,277. 209,277. 1,122,924. 1,172,486. 1,174,406. 1,329,489. 2,713. 3,658. \$1,647,812.  -3,8245,5171,6921,500. 0,03,8242,1453,6452,145.
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 Total for 1114000 Sp B80130 Fixed Asse Beginning Balance Total for 1114000 Sp B80130 Fixed Asse Beginning Balance Total for 1880130 Fix B80130 Fixed Asse Beginning Balance Total for 1880130 Fix BB0140 Cable Syst Beginning Balance Total for 1880140 Cable Syst Beginning Balance Total for 1880140 Cable Syst BBILITIES AND EQL abilities Direct Deposit Payat 04/20/2020 04/20/2020 04/20/2020 04/20/2020 04/20/2020 05/05/2020 05/05/2020 05/05/2020 05/05/2020 05/05/2020 05/05/2020	USINESS CHECKING (6532) savings (0374)  STCU  Usiness Savings (0374) ounty Investment Pool  Spokane County Spokane County Spokane County Spokane County Investment Pool  I Printer  Ked Asset Printer  Em  USINE  Todd Coleman Sueann K. Herkel Todd Coleman	Direct Daposit Direct Deposit Pay Period: 04/01/2020-04/15/2020 Direct Daposit Direct Deposit 2 Pay Period: 04/01/2020-04/15/2020 Direct Daposit Direct Daposit 2	\$49,562,23 \$1,950.09 \$155,083.41 \$3,824.94 \$1,500.00 \$3,824.93	\$29,86 \$3,824.94 \$1,500.00 \$1,692,41 \$1,679.61 \$1,500.00	\$-234,212.91  1,14 200,000.00 \$200,001.14  49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87  \$172,354.10  -3,824.94 -1,692.41 -3,824.94 -1,500.00 -3,824.93 1,679.61 -1,500.00 1,500.00	9,277. 209,277. 1,122,924. 1,172,486. 1,174,436. 1,174,406. 1,329,489. 2,713. 3,658. \$1,647,812.  -3,8245,5171,692192. 1,500.0 0,3,8242,1453,6452,1451,679.4
Total for 1111000 Bi 1111001 Business S Beginning Balance 04/30/2020 05/05/2020 Total for 1111001 Bi 1114000 Spokane C Beginning Balance 04/30/2020 04/30/2020 04/30/2020 04/30/2020 101114000 Spikane C 10111400 Spikane C 1011400 Spikane C 10111400 Spikane C 1011140	USINESS CHECKING (6532) savings (0374)  STCU  Usiness Savings (0374) ounty Investment Pool  Spokane County Spokane County Spokane County Spokane County Investment Pool  I Printer  Ked Asset Printer  Em  USINE  Todd Coleman Sueann K. Herkel Todd Coleman	Direct Daposit Direct Daposit Direct Deposit Pay Period: 04/16/2020-04/30/2020 PTO accrued as of 04.30.2020 is 106.66	\$49,562,23 \$1,950.09 \$155,083.41 \$3,824,94 \$1,500.00 \$3,824,93 \$1,500.00	\$29,86 \$3,824.94 \$1,500.00 \$1,692,41 \$1,679.61 \$1,500.00	\$-234,212.91  1,14 200,000.00 \$200,001.14  49,562.23 1,950.09 -29.86 155,083.41 \$206,565.87  \$172,354.10  -3,824.94 -1,692.41 -3,824.94 1,500.00 1,692.41 -1,500.00 -3,824.93 1,679.61 -1,500.00 1,500.00 3,824.93	9,277. 209,277. 1,122,924. 1,172,486. 1,174,406. 1,329,489. 2,713. 3,658. \$1,647,812.  -3,8245,5171,692192. 1,500. 0,03,8242,145.

## West Plains Airport Area PDA

#### BALANCE SHEET DETAIL As of May 10, 2020

DATE	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT	AMOUNT	BALANC
04/20/2020	Sueann K. Herkel	PFML Employee	DEBIT	\$2.44		
04/20/2020	Todd Coleman	PFML Employee			2.44	
05/05/2020	Todd Coleman	PFML Employee		\$9.12 \$9.12	9.12	77.5
05/05/2020	Sueann K, Herkel	PFML Employee		\$2.44	9.12	
Total for Employe	e Payroli Taxes Payable			\$2,44	2,44	
Employer Payroll	Taxes Payable				\$23.12	
Beginning Balans						
04/15/2020	WA Employment Security Department	WA Paid Family and Medical Leave Tax	****			3,926,99
04/15/2020	WA Employment Security Department	WA SUI Employer	\$141_20		-141,20	-1
04/15/2020	WA Employment Security Department	WA SUI Employer	\$700.00	\$0.02	0.02	
04/20/2020	Sueann K. Herkel	Federal Taxes (941/944)	\$709.90	A 100 D 1	-709.90	
04/20/2020	Sueann K. Herkel	WA SUI Employer		\$406.84	406.84	-,
04/20/2020	Sueann K. Herkel	WA Paid Family and Medical Leave Tax		\$119.00	119,00	-,
04/20/2020	Todd Coleman	Federal Taxes (941/944)		\$5.25	5,25	
04/20/2020	Todd Coleman	WA Paid Family and Medical Leave Tax		\$1,930.03	1,930,03	
04/30/2020	WA Labor & Industries	WA Workers Compensation	****	\$18,37	18.37	-15
05/05/2020	Sueann K. Herkel	WA SUI Employer	\$100,80		-100.80	-11-13-1
05/05/2020	Sueann K, Herkel	Federal Taxes (941/944)		\$119.01	119.01	5,573.6
05/05/2020	Sueann K. Herkel	WA Paid Family and Medical Leave Tax		\$406.84	406.84	-155
05/05/2020	Todd Coleman	Federal Taxes (941/944)		\$5.25	5.25	
05/05/2020	Todd Coleman	WA Paid Family and Medical Leave Tax		\$1,930.05	1,930.05	7,915.75
05/05/2020	Sueann K, Herkel	WA Workers Compensation		\$18.37	18,37	7,934.12
05/08/2020	IRS	Federal Taxes (941/944)	44.070.70	\$33,60	33,60	7,967.72
Total for Employer	Payroll Taxes Payable		\$4,673,76		-4,673.76	3,293.96
PERS Payable	A Newson Comment				\$ -633.03	
Beginning Balanc	e					
04/20/2020	Todd Coleman	PERS				1,886.96
04/20/2020	Sueann K. Herkel	PERS - Company Contribution		\$553,99	553.99	2,440.95
04/20/2020	Todd Coleman			\$267.09	267.09	2,708.04
04/20/2020	Sueann K. Herkel	PERS - Company Contribution PERS		\$901.81	901.81	3,609.05
05/05/2020	Todd Coleman	PERS - Company Contribution		\$164.07	164.07	3,773.92
05/05/2020	Sueann K. Herkel	PERS		\$901.81	901.81	4,675.73
05/05/2020	Todd Coleman	PERS		\$164.07	164.07	4,839.80
05/05/2020	Sueann K. Herkel			\$553.99	553.99	5,393,79
Total for PERS Pa		PERS - Company Contribution		\$267.09	267.09	5,660.88
Total Liabilities					\$3,773.92	
					\$3,164.01	\$9,118.54
Equity						
Retained Earnings					\$1,542,005.40	\$1,542,005.40
Net Income					\$96,688.65	\$96,668.65
Total Equity						\$1,638,694.05
tal Liabilities and E	quity					
					\$1,641,858.06	\$1,647,812.59



Action Item No: 052120-02 Board Meeting Date: May 21, 2020

Subject: Approve a Letter to Spokane City Council on Transportation Impact Fee Ordinance 17D.075

## **Background:**

In November 2019 the City of Spokane updated its Transportation Impact Fee ordinance by providing an exemption for specific types of developments within the City's targeted investment areas (e.g. the boundaries of the three Public Development Authorities). The intent was for the exemption to be applied to industrial, warehouse and freight movement, hotels and motels, office and residential uses to incentivize job growth and economic prosperity. See SMC 17D.75.060(A). In addition to the specific SMC definitions for development types, the ordinance included an additional requirement for City Council approval. See SMC 17D.075.060(B). S3R3 has been marketing this incentive to recruit businesses to the West Plains, which has resulted in significant interest, including several such businesses currently in the pre-application process with the City of Spokane. Part of the incentive for these businesses to locate in the West Plains was the positive effect of this exemption. However, on April 20, 2020 the City Council placed a six-month moratorium on Transportation Impact Fee waivers in order to study and revise the ordinance to provide more detailed criteria for the granting of such waivers.

This letter will respectfully request the Spokane City Council take the following steps to support the PDA's endeavor to attract new business and development to the targeted investment area by making the following changes to SMC 17D.075.060:

- 1) Delete the last line of Section 17D.075.060(B) as follows:
  - B. Request for the exemptions set forth in subsection A of this Section 17D.075.060 shall be submitted to the Department on such forms as the Director may provide. The Director shall make a threshold determination whether the particular development activity described in the request for an exemption falls within the parameters of SMC 17D.075.060(A) and whether funds are available. If so, the Director shall provide a recommendation to the City Council concerning the request for an exemption, which Council may grant or deny in an open public meeting.

There is no requirement under RCW 82.02 for a City's legislative body to hold a vote on a traffic impact fee exemption. Moreover, because Section 17D.075.060(A) clearly and specifically defines which development types by SMC are eligible to receive the exemption (and we trust that the language added as a result of the City's moratorium will only make the existing ordinance language even more objective in this regard), this provision can be administered by the Director, which will clear up existing uncertainty for the PDAs' ability to utilize this incentive when attracting new development.

- 2) At a minimum, retain the impact fee exemption categories of manufacturing and production facilities, industrial services, warehouse and freight movement and office uses.
- 3) Allow developments meeting the provisions of Section 17D.075.060(A) to apply for the exemption after the moratorium has been lifted, even if they receive their permits during the moratorium. Specifically, allow the current business at the stage of preapplication with the City to have access to this incentive.
- 4) Lift the moratorium as soon as possible so the PDAs can utilize this important tool to recruit development to the target incentive areas creating jobs and economic prosperity.

The letter will be signed by only those Board Members voting affirmatively.

#### **Recommendation:**

Recommendation is for the S3R3 Solutions Board to approve and sign the attached letter to the Spokane City Council requesting the actions stated above.

## **Submitted By:**

Todd M Coleman, Executive Director

Date Action Tak	en:	
Motion By:		2
Seconded By: _		
Action Taken:	(Approved) (Rejected) (Deferred to:	)
	Approved as modified:	



May 21, 2020

Breean Beggs, President of City Council Spokane City Council 808 W Spokane Falls Blvd Spokane, WA 99201

Dear City Council President Beggs and Members of the City Council:

In November 2019 the City of Spokane updated its Transportation Impact Fee ordinance by providing an exemption for specific types of developments within the City's targeted investment areas (e.g. the boundaries of the three Public Development Authorities). The intent was for the exemption to be applied to industrial, warehouse and freight movement, hotels and motels, office and residential uses to incentivize job growth and economic prosperity. See SMC 17D.75.060(A). In addition to the specific SMC definitions for development types, the ordinance included an additional requirement for City Council approval. See SMC 17D.075.060(B). S3R3 has been marketing this incentive to recruit businesses to the West Plains, which has resulted in significant interest, including several such businesses currently in the pre-application process with the City of Spokane. Part of the incentive for these businesses to locate in the West Plains was the positive effect of this exemption. However, on April 20, 2020 the City Council placed a six-month moratorium on Transportation Impact Fee waivers in order to study and revise the ordinance to provide more detailed criteria for the granting of such waivers.

As such, the S3R3 Board is respectfully requesting that the Spokane City Council take the following steps to support the PDAs in their endeavor to attract new business and development to the targeted investment areas by making the following changes to SMC 17D.075.060:

- 1) Delete the last line of Section 17D.075.060(B) as follows:
  - B. Request for the exemptions set forth in subsection A of this Section 17D.075.060 shall be submitted to the Department on such forms as the Director may provide. The Director shall make a threshold determination whether the particular development activity described in the request for an exemption falls within the parameters of SMC 17D.075.060(A) and whether funds are available. If so, the Director shall provide a recommendation to the City Council concerning the request for an exemption, which Council may grant or deny in an open public meeting.



There is no requirement under RCW 82.02 for a City's legislative body to hold a vote on a traffic impact fee exemption. Moreover, because Section 17D.075.060(A) clearly and specifically defines which development types by SMC are eligible to receive the exemption (and we trust that the language added as a result of the City's moratorium will only make the existing ordinance language even more objective in this regard), this provision can be administered by the Director, which will clear up existing uncertainty for the PDAs' ability to utilize this incentive when attracting new development.

- 2) At a minimum, retain the impact fee exemption categories of manufacturing and production facilities, industrial services, warehouse and freight movement and office uses.
- 3) Allow developments meeting the provisions of Section 17D.075.060(A) to apply for the exemption after the moratorium has been lifted, even if they receive their permits during the moratorium. Specifically, allow the current business at the stage of preapplication with the City to have access to this incentive.
- 4) Lift the moratorium as soon as possible so the PDAs can utilize this important tool to recruit development to the target incentive areas creating jobs and economic prosperity.

Thank you for your time and consideration. The S3R3 Solutions Board appreciates your partnership to bring economic prosperity to the Spokane region. If you have any questions, please feel free to contact our Executive Director Todd Coleman at (509)607-6556.

Sincerely,	
S3R3 Solutions Board of Directors	
Chair, Al French	Vice Chair, Bill Butler
Treasurer, Larry Krauter	Secretary, Greg Birchell
Board Member, Gerry Gemmill	Board Member, Wes Crago
Board Member, Breean Beggs	



## Spokane Municipal Code

Searth

Home

Title 17D

**Chapter 17D.075** 

Section 17D.075.060

Highlight Word

Title 17D City-wide Standards

Chapter 17D.075 Transportation Impact Fees

Section 17D 075 060 Exemptions

- A The City Council finds that development of (i) manufacturing and production facilities (see SMC 17C.190.320), (ii) industrial service (see SMC 17C.190.310), (iii) warehouse and freight movement (see SMC 17C.190.340), (iv) hotels and motels, (v) office uses (see SMC 17C.190.250), and (vi) residential household living uses (see SMC 17C.190.110) within the boundaries of the Northeast Public Development Authority and the West Plains/Airport Area Public Development Authority may, in the appropriate circumstances, have broad public purposes and therefore may be exempted from the payment of impact fees within the process provided by this section.
- B. Requests for the exemptions set forth in subsection A of this Section 17D.075.060 shall be submitted to the Department on such forms as the Director may provide. The Director shall make a threshold determination whether the particular development activity described in the request for an exemption falls within the parameters of SMC 17D.075.060(A) and whether funds are available. If so, the Director shall provide a recommendation to the City Council concerning the request for an exemption, which Council may grant or deny in an open public meeting.
- C. The impact fee for an exempt development shall be calculated as provided for in this Chapter and paid with public funds other than the impact fee account. Such payment may be made by including such amount(s) in the public share of system improvements undertaken within the applicable service area.
- D. On an annual basis, simultaneous with the report required under Section 17D.075.100, the Director shall provide a report to the council regarding the exemptions approved under this Section and the status of public funds available to pay the impact fees that would have otherwise been paid by the exempted development activity.

Date Passed: Monday, September 16, 2019

Effective Date: Saturday, November 2, 2019

ORD C35811 Section 3