

February 20, 2020

11:30 AM – 1:00 PM, scheduled time

Minutes - Regular Meeting

Attendance

S3R3 Solutions Members present: William Butler, Wes Crago, Al French, Gerry Gemmill, Larry Krauter

S3R3 Solutions Members absent: Breean Beggs, Greg Birchell

S3R3 Solutions Staff present: Todd Coleman; Executive Director, Sueann Herkel; Executive Assistant, Taud Hume; Legal Counsel

S3R3 Solutions Staff absent: None

Staff/Guests present: Jerry Beaver, Matt Bogue, Toby Broemmeling, Penn Brownlee, Meagan Garrett, Jeff Jurgensen, Alex Sylvan

Meeting called to order 11:00 am

Welcome and Introductions:

Board Chair Al French conducted roll call of Board, quorum present.

Public Comment/Courtesy of the Floor:

Toby Broemmeling commented that West Plains businesses are hiring.

Action Item No. 1: Approval of Minutes: January 9, 2020 Work Session

Board Member Wes Crago motioned to approve the January 9, 2020 Work Session Board Meeting minutes. Board Member Gerry Gemmill seconded. Motion passed unanimously.

Action Item No. 2: Approval of Minutes: January 16, 2020 Regular Board Meeting

Board Member Wes Crago motioned to approve the January 16, 2020 Regular Board Meeting minutes. Board Member Gerry Gemmill seconded. Motion passed unanimously.

Action Item No. 3: Approval of the January 11, 2020 – February 10, 2020 Financials

Board Treasurer Larry Krauter noted that he reviewed the financials and all is in order. He made a motion to approve the January 11, 2020 – February 10, 2020 Financials. Board Member Wes Crago seconded. Motion passed unanimously.

Action Items No. 4: Approval for Executive Director to sign and submit letter to City of Spokane

S3R3 Solutions has engaged with the City of Spokane and City of Airway Heights to begin the preliminary planning and design of 6th/12th Avenue corridor with the intent to apply for and receive grant funds for final design and construction. The City of Airway Heights has the project on their Six Year Transportation Improvement Program (TIP) and it will be included in their Comprehensive Plan to be adopted in the near future. The corridor is not currently on the City of Spokane's Six Year TIP. City of Spokane staff have requested a letter from the S3R3 Solutions Board requesting the 6th/12th Avenue Corridor Project be added to the City of Spokane Six Year TIP. Board Vice Chair Bill Butler motioned to approve Executive Director Todd Coleman signing and presenting the letter to the City of Spokane. Board Member Wes Crago seconded. Motion passed unanimously.

Action Items No. 5: Approval for Executive Director to execute ILA with City of Spokane

S3R3 Solutions has engaged with Osborn Consulting to complete a regional stormwater project for the West Plains Airport Area. The project includes three phases. The first phase completed an analysis of all existing data for the project area. The second phase analyzed the stormwater runoff and basins in the project area and is developing a conceptual conveyance system. The final phase will be completed this summer and fall and will add a cost benefit analysis, preliminary design of the regional facilities and conveyance systems and define the stormwater utility.

Since conception, the City of Spokane has committed \$150,000 of cost share toward the project. An Interlocal Agreement (ILA) provides the mechanism for the City of Spokane to reimburse S3R3 Solutions for up to \$150,000 in costs. Board Treasurer Larry Krauter motioned to approve Executive Director Todd Coleman executing an ILA with the City of Spokane to reimburse S3R3 Solutions for up to \$150,000 in costs associated with the West Plains Stormwater Plan project. Board Member Wes Crago seconded. Motion passed unanimously.

Project Updates, Presentations and Briefings:

1. Marketing Collateral Update: Meagan Garrett of Brand Venture Consulting offered a PowerPoint presentation for review by the Board which was well received. Another review of the website was conducted with Board comments noted for edits to the website as appropriate.
2. Project Updates: None

Other Business:

1. **Unfinished Business**
None
2. **New Business**
None

Board Member Items:

None

Executive Session:

The Board recessed into Executive Session at 12:35 pm until 12:55 pm under RCW 42.30.110, Section (1) and Subsections:

(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;

(c) To consider the minimum price at which real estate will be offered for sale or lease when the public knowledge regarding such consideration would cause a likelihood of decreased price;

(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Reconvened into public session at 12:55 pm and took no action.

At 12:55 PM the February 20, 2020 Meeting was adjourned.